

It is important to note that this job description is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your contract of employment.

Job description for the post of:

**Senior Lecturer in Perioperative Studies (Grade 9)
EHT0532-0118-R-R**

Based in Manchester – St James

Reporting to: Head of Department – Allied Health Professions

Accountable to: Pro-Vice Chancellor and Dean of Faculty of Health and Social Care

The Post

Edge Hill is a dynamic university with a clear sense of direction, a forward-thinking culture and significant resources to invest in its future. The University seeks exceptional individuals to join our intellectually stimulating, creative and inclusive community.

The Faculty of Health and Social Care is at the forefront of health and social care education in the North West and is one of the largest providers in the region. The Faculty has a growing national research profile and a successful track record in undertaking externally commissioned service evaluation on a wide range of topics. An opportunity has arisen for a dynamic and motivated individual with strong links to practice.

With extensive experience in the field of perioperative practice you will contribute to the design, planning and development of programmes and act as personal tutor for students as part of a dedicated team of perioperative educators. You will also be committed to engaging in scholarship and research and have experience of one or more of the following: research, consultancy, evidence-based practice, publication, and innovation.

The post holder will be involved in academic work in the University, including the teaching of students across the undergraduate and post graduate allied health portfolio, and the development of teaching skills. The post holder will also support the development of practice placements, guide and assist

practice mentors in ensuring the best facilities for practice based learning and assessment, and support students in the practice area.

With a relevant professional qualification, you will have experience of working collaboratively with other Health and Social Care professionals. You will be skilled in supervising and assessing students and an excellent communicator at all levels. With a willingness to work flexibly, you will be an effective team player with a positive attitude and enthusiasm for the subject.

Duties and Responsibilities

Teaching

- a) Contribute effectively to full curriculum delivery, at both modular and programme level, taking lead responsibility where appropriate.
- b) Effectively oversee the welfare, progress, examination and assessment of the students as designated by Head of Department/ Line Manager.
- c) Allocate, as appropriate, and undertake Personal Tutor responsibilities as required.
- d) Produce high quality teaching and learning material to support and develop student learning.
- e) Use teaching and learning strategies, which encourage student involvement and advances their independent learning, adapting delivery to suit students' needs.
- f) Assess students overall performance, through setting/ marking programme work, practical sessions, supervisions, fieldwork and examinations, providing appropriate feedback to students.
- g) Challenge thinking, foster debate and develop the ability of students to engage in critical discourse and rational thinking.
- h) Support learning in practice, including placement/mentor preparation and practice audits.

Research

- a) Align, and effectively contribute to one of the Faculty research themes.
- b) Publish and disseminate the results of research and/or scholarship in peer-reviewed journals or other appropriate outlets of recognised academic quality.
- c) Contribute effectively to, and lead as appropriate, research and/or enterprise projects including identifying and obtaining funding to support the projects.

- d) Participate in a range of knowledge transfer agenda and projects as designated by Head of Department/Line Manager.
- e) Where possible, foster collaboration with external agencies and generate income as appropriate.
- f) Initiate, develop and lead, enhance and maintain links with cognate disciplines within the Faculty, Institution, Industry and the Community.

Curriculum Development

- a) Contribute effectively to the design and planning of the curriculum, including the writing of course validation documentation as required, ensuring compliance with the University's Academic Regulations and Quality Management Handbook.
- b) Contribute effectively towards the development of the Department within an established programme of study.

Leadership

- a) Initiate and lead short term internal working groups.
- b) Chair departmental working groups as required.
- c) Act as module and programme leader as required, co-ordinating the work of module/ programme team to ensure modules are delivered to the standards required and co-ordinate the work of colleagues to identify & respond to students' needs.
- d) Contribute effectively towards the development of the Department including taking lead responsibility for nominated projects.
- e) Responsible for the overall quality auditing of course provision to identify areas where current provision is in need of revision or improvement.
- f) Seek to enhance the quality of education and provision by ensuring that high standards of teaching and learning are maintained on the relevant courses to which they contribute.

Organisation and Management

- a) Make significant and sustained contributions to the management of the subject area, including planning and resource allocation, policy development and improvement of procedures.
- b) Promote the work of the Institution and participate in the recruitment, selection and induction of students.

- c) Be an active member of relevant departmental committees.
- d) Foster collaboration with external contacts, networks and partnerships including educational bodies, employers and professional bodies.
- e) Organise and administer tasks in an efficient and effective manner.
- f) Carry out any other duties as requested by Head of Department/Line Manager.

In addition to the above all Edge Hill University staff are required to:

- a) Adhere to all Edge Hill's policies and procedures, including Equality and Diversity and Health and Safety
- b) Respect confidentiality: all confidential information should be kept in confidence and not released to unauthorised persons
- c) Undertake appropriate training and development as required
- d) Participate in Edge Hill's Performance Review and Development Scheme
- e) Adhere to Edge Hill University's environmental policy and guidelines and undertake tasks in a sustainable manner
- f) Demonstrate excellent Customer Care in dealing with all customers

Corporate Responsibilities:

- a) Participate in Edge Hill University's Performance Review scheme.
- b) Respect confidentiality. Confidential information should be kept in confidence and not released to unauthorised persons.
- c) Comply with legislation and adhere to Edge Hill's policies and procedures and attend appropriate training as required, including Health and Safety.
- d) Manage and enhance their own personal performance.
- e) Participate in work-related training and staff development.
- f) Adhere to Edge Hill University's environment policy and guidelines and undertake tasks in a sustainable manner.

Hours: Full-time

Salary: Grade 9, points 36 - 40
£38,833 - £43,685 per annum

Candidates should note that shortlisting will be based on information provided on the application form with regard to the applicant's ability to meet the criteria outlined in the Person Specification attached.

It is important to note that the successful applicant will be required to undertake an enhanced disclosure for you from the Disclosure and Barring Service and that this will form part of the conditions of offer of employment.

PERSON SPECIFICATION

Senior Lecturer Perioperative Studies EHT0532-018-R-R

CRITERIA: Applicants should be able to provide evidence of their ability to meet the following criteria.

		Essential	Desirable	Method of assessment (I/A/T/P)
Qualifications				
1	A good relevant honours degree or equivalent qualification	*		A
2	Higher qualifications relevant to the post, such as a Postgraduate degree, or evidence of satisfactory progress towards such a qualification.	*		A
3	PhD or other research training	*		A
4	Recognised teaching qualification or teaching experience / training	*		A&I
5	HCPC/NMC Registered with a minimum of two years' experience working within Perioperative Care.	*		A
Experience and Knowledge				
6	Experience of working in two areas of perioperative care, including a specific interest in the surgical aspect of care.		*	A&I
	Successful relevant teaching experience in Higher Education or other evidence of the ability to be an effective teacher at this level.	*		
7	Experience of one or more of: research, consultancy, evidence-based practice, publication, and innovation.	*		A&I
8	Evidence of substantial relevant subject knowledge as evidenced through qualifications, prior teaching experience or research.	*		A&P
9	Evidence of working in a team with potential fit with the existing team in terms of knowledge and experience	*		A&I
10	Successful experience and knowledge of curriculum development		*	A&I
11	Confident appreciation of the context within which their area of expertise sits with a clear vision of the academic potential of this.		*	A&I
12	Experience of module and/or programme leadership or other evidence of the ability to be an effective academic leader.		*	A&I

		Essential	Desirable	Method of assessment (I/A/T/P)
Competencies				
Teaching, Learning and Assessment				
13	An effective interpersonal communication style with emotional intelligence	*		A,I&P
14	Excellence in teaching demonstrated through history of effective, responsive and/ or innovation(s) in learning, teaching and assessment.	*		A&I
15	Full appreciation and successful history of maintaining academic quality and standards	*		A&I
16	Ability to support the diverse academic and personal needs of individual students.	*		A&I
Scholarly activity and Research				
17	Relevant experience of engagement in academic and professional networking through active membership of associations, societies and professional bodies.	*		A&I
18	Evidence of existing engagement and achievement in advanced Scholarship and research.	*		A&I
19	Research interests which align to one of the Faculty research themes	*		A&I
20	Evidence of research publication activity in peer reviewed research journals		*	A&I
Management and Administration				
21	Excellent time management and organisational skills	*		
22	Skilled workload manager as evidenced through historical achievements and outputs and demonstrable ability to meet target deadlines	*		A&I
Personal and Professional Development				
23	Ability to reflect on own skills and knowledge, and to seek opportunities to develop.	*		A&I

***Method of Assessment (I-Interview, A-Application, T-Test, P-Presentation)**

Please note that applications will be assessed against the Person Specification using this criteria.